



PROFESSIONAL TRAINING ACADEMY
your own learning center

Business Analysis - Fundamentals

Complete Training from “Zero to Hero”





Business Analysis – Fundamentals

Business Analysis Fundamentals Training offers a comprehensive curriculum designed to equip aspiring Business Analysts with the critical skills necessary to become effective business analysts for the organization. Business Analysis professionals will learn the correct methodologies and appropriate process to complete the tasks. Learners will gain practical Business Analysis skills and be ready to work in a project team as a Business Analyst.

If you are an individual trying to learn the skill sets required to get a job as a Business Analyst and to be able to contribute in end to end business analysis life cycle , this program would be the right course for you to take up and complete.

Our course, in general, is equipped with:

20+ hours of sessions

4+hours of assignments making it assignment and project implementation

1 on 1 Counselling for job support

Total duration of the course is close to 26+ hours.



Curriculum

Section 1: Welcome to the Course of Business Analysis

- Course Introduction
- Reasons you should become Business Analyst

Section 2: Business Analysis Basics

- What is Business Analyst
- Values that bring to the Organization by Business Analyst
- Importance & Responsibilities of a Business Analyst
- Types of Business Analyst Roles
- Business Analyst Skills



Section 3: Approaching Change

- What is Predictive Approaches
- What is Adaptive Approaches
- Predictive Framework: Waterfall & V Model
- Popular Agile Framework
- Real World Approaches

Section 4: Software Development Life Cycle (SDLC)

- Overview of SDLC
- Waterfall
- Incremental
- Spiral
- Scrum (Agile)
- Rapid Application Development (RAD)
- Prototyping



Section 5: Project Initiation

- Understanding the Business Objective
- Creating a Business Case
- What is a Stakeholder & How to identify Project Stakeholders
- Assigning Stakeholder Responsibilities

Section 6: Requirement Basics

- Overview of Requirements
- SMART Requirements with Clarification
- Tips for Producing Valid Requirements
- Phases of the Requirements Process
- Business Rules



Section 7: Requirement Elicitation

- Requirement Elicitation Basics
- Elicitation Techniques: Brainstorming
- Elicitation Techniques: Requirement Workshops
- Elicitation Techniques: Interviewing
- Elicitation Techniques: Surveys
- Elicitation Techniques: Documentation Review
- Elicitation Techniques: Analyzing Interfaces

Section 8: Requirement Analysis

- Introduction to Requirement Analysis
- Visual Modelling Concepts
- Business Models
- Technical Models
- BPMN vs UML
- Engaging your Technical Team



Section 9: Requirement Specification

- Introduction to Requirement Specification
- Categorizing Requirements
- Deriving Requirement
- Assigning Requirement Attributes
- Prioritizing Requirements
- Validating Requirements
- Business Requirements Documents (BRD)

Section 10: Requirement Approval & Project Completion

- Introduction to Requirements Approval
- Gaining the Business Approval
- Gaining the Technical Approval
- Gaining Sponsor or Committee Approval
- Conducting a Project Review
- Verifying the Completion of a Project



Section 11: Team Working Agreements

- Definition of Ready (DOR)
- Definition of Done (DOD)
- Sign Off
- Release Note
- Tips for Success: Own your Conference Call
- Tips for Success: Include a Meeting Agenda
- Tips for Success: Stop with Formal Meeting Agendas

Section 12: Project Management Tool: JIRA

- Jira & Confluence Setup
- Jira Project Settings
- Epic vs Feature vs User Stories
- How to create Epics & Features in JIRA
- How to create User Stories in JIRA
- Sprint Planning, Start Spring and Closing Sprint

Section 13: Wireframing

- Lucid Chart
- Balsamiq



Helping Hands and Resources

- **Resume Building & Job Application Tips.**
- **Assignments**
- **Mock Interviews**
- **Interview Tips & Questions**
- **Assistance after joining a company**
- **Email and Phone support by trainer**



Course Duration

13 Sections -> 26 Lectures -> 26h

Fee Structure

- Training Sessions – Rs 5000
 - Registration and Administration – Rs 500
- Total – Rs 5,500**

Contact Details

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